

# Nor'kirk Electronic Donations with Zelle

- *The Nor'kirk* set up a *Zelle* account to receive convenient online donations at no cost to reduce reliance on cash and facilitate social distancing.

The Zelle logo is displayed in white text on a purple rectangular background.

- **In a few clicks, you can set up your *Zelle* account on your bank's website and make safe, traceable donations.**
- Questions? Ask a member of the Finance Committee. You can still use cash, checks, or stocks (separate flyer) for donations, whatever is best for you!

## Initial Set Up

1. Log into your bank account online.
2. Click on "Send Money", "Transfer Funds" or just click on the *Zelle* logo/icon.
3. Set up your account and enter the account you will use for transfers.
4. The Transfer tracking method/ID for *The Nor'kirk* is:  
[norkirkfinance@outlook.com](mailto:norkirkfinance@outlook.com).
5. Follow the rest of the onscreen instructions.

## Electronic Giving with Zelle

1. Log into your bank, choose transfer money/send cash, and click on *Zelle*.
2. Select [norkirkfinance@outlook.com](mailto:norkirkfinance@outlook.com) and enter the amount you wish to transfer.
3. Enter a memo/reason such as General Fund, Building Fund, Building Use or a mix. Please provide a percentage or a dollar amount if donating to multiple funds.
4. *The Nor'kirk* receives the donation and a report with the Memo so it can be used appropriately.